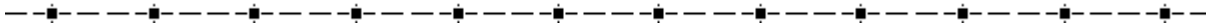


Constitution and By-Laws for PtHA of IL
Approved 08/21/09



Article I - Name, Affiliation, Status, and Location

Section 1. Name

This organization shall be called the “Pinto Horse Association of Illinois, Inc.” It may be referred to as “Pinto of Illinois” and is referred to as “the Association”. The official abbreviation will be **PtHA of IL**.

Section 2. Affiliation

This Association shall be chartered by the Pinto Horse Association of America, Inc.

Section 3. Status

The Association shall maintain status as an Illinois Not-For-Profit Corporation, which at times herein shall conduct and operate in accordance with the General Not-For-Profit Corporation Act of the State of Illinois.

Section 4. Location

The Association shall cover the state of Illinois but its members may reside in any state. The principle place of business shall be the address of the current secretary, but business may be conducted at any place selected by the Board of Directors.

Article II – Purpose

Section 1.

The purpose of this Association will be to promote the Pinto Horse through horse shows, trail rides, and other events, the promotion of good horsemanship, horse husbandry, the promotion of sportsmanship and any other endeavors to promote the Pinto Horse. To further the purpose of the Pinto Horse Association of America.

Article III – Policies

Section 1.

This organization will have no interest in personal grievances of one member toward another, and no discussion of this nature will be allowed at any meeting of the organization, likewise, no discussion of a political nature will be allowed.

Article IV – Membership

Section 1.

Membership is open to any person of good moral character, who is interested in Pinto Horses and their welfare, and in the purpose of the National Organization. By applying for membership, the applicant automatically agrees to be bound by and to abide by the Constitution, Bylaws, and Rules and Regulations of the Association. Membership will be denied to any applicant whose privileges have been suspended by the Pinto Horse Association of America, Inc.

Article V – Executive Committee-Officers.

Section 1.

The Executive Committee Officers will be members, or become members, of the Pinto Horse Association of America, Inc to hold an office in a Charter Association. An Officer is automatically a representative of the Pinto Horse Association of America, Incorporated.

Section 2.

All Officers will be selected from the membership and they will consist of a President, Vice President, Secretary, and a Treasurer. These officers will be responsible for the routine administration and management of the organization. The duration of office will be one (2) year term, from January 1, to December 31. The position of President and Treasurer will be elected on the even years. The position of Vice President and Secretary will be elected on the odd years. However to implement this sequence, in the November elections of 2007 only, the terms of President and Treasurer for 2008 will be for two years and the term of Vice President and Secretary will be for one year.

Section 3.

All Officers, after routine nomination, will be elected at the Annual meeting held in November each year. Nominees must be present at the meeting to be considered for office.

Section 4.

Election of Officers will be a closed written ballot. Each member in attendance will have the privilege of casting one vote for each office. Eligibility to vote will be determined by those members 19 and over, holding a membership card of the Association for not less than four months, prior to the election. The nominee receiving the majority of votes in a one seated office will be named the winner. If there is a tie of two nominees receiving the highest vote count, then their will be another closed written ballot with the two tied nominees. If there is still a tie the Treasurer will use a coin toss to determine the winner.

Section 5.

All persons nominated for, elected to, and serving in a position as a PtHA of IL Officer, shall be a current paid member in good standing of the Association for at least one (1) year and during the term of their office. Officers may succeed themselves in office but each person must be elected and reelected individually.

Article VI – Board of Directors.

Section 1.

There will be a Board of Directors consisting of four members. Three board members will be elected at large from the general membership. The Board of Directors will be referred to as Board of Director A, B, C, and D Board of Director A will be the immediate past president. In the event there is no immediate past president (IE: current president is reelected) then all four directors will be elected from the membership at large. In order for a member to be considered and elected as a Board of Director, said member must remain in good standing with the Pinto Horse Association of America during their term. The position of Board of Director A and B will be elected on the even years. The position of Board member C and D will be elected on the odd years. However to implement this sequence, in the November elections of 2007 only, the terms of Board of Director A and B for 2008 will be for two years and the term of Board Member C and D will be for one year.

Section 2.

All persons nominated for, elected to, and serving in a position as PtHA of IL Board of Directors shall be a current paid member in good standing of the Association for at least one (1) year and during the term of their office. Members of the Board of Directors may succeed themselves in office but each person must be elected and reelected individually.

Section 3.

Election of Directors will be a closed written ballot. If there is a tie, then the tied nominees would both be elected, so long as the total number of Directors does not exceed four. If the inclusion of the nominees tied would exceed the allotted four positions, then there will be a second vote, with only the tied nominees voted on. If there is still a tie, the Treasurer will use a coin toss to determine the winner.

Section 4.

The President will sit as Chairperson of the Board of Directors and the Executive Committee, otherwise known as the PtHA of IL Board and vote only to break a tie vote.

Section 4.

Special meetings may be called by the Executive Committee at such times as thought advisable. Such special meeting may not supersede regular meetings except when especially provided for.

Section 5.

The Executive Committee shall have the power and authority to go into closed session by a majority vote of the Executive Committee. However, all resolutions of the Executive Committee must be made and voted upon in open session.

Article VII – Board Member

Section 1.

Any Executive Committee member absent more than two meetings without a legitimate excuse forfeits his office and is not eligible for election to any office the ensuing year. The president will be informed of any absences prior to the meeting.

Section 2.

Any Executive Committee member may resign his or her office at any time by giving written notice to the remaining members. The resignation shall take effect at the time specified in such notice, or if no time is therein specified, then immediately; and unless and otherwise provided in such notice, acceptance of the resignation shall not be necessary to make it effective. A Board member, who shall for any reason become disqualified to hold his or her office, or to be a member of the Association or the National Association, shall be deemed to have resigned his or her office effective on the date of such disqualification.

Section 3.

An Executive Committee member may be removed at any time, with or without cause, by vote of two-thirds of the members present in person, at any annual or special meeting of members. Notice that the removal of an Officer or Director is proposed shall be given to all members, in advance of such meeting.

Section 4.

When a vacancy occurs for any reason, the Executive Committee will vote for a successor. The successor shall have all responsibilities and privileges that the position is entitled to until the next general meeting, at that time the general membership will vote for successor of the position that has been vacated.

Section 5.

No more than two (2) family members may sit as an Officer at any one time. The definition of family member is defined as follows; father, mother, full or half sister, in-laws, full or half brother, grandparents, aunt, uncle, niece, nephew, legal guardian, spouse, son, daughter, granddaughter. This follows the definition of the 2007 PtHA Family Relationship form.

Section 6.

The Board is authorized to spend up to a maximum of \$200.00 for any one item without the general membership approval.

Article VIII – Indemnification

Section 1.

Each Executive Committee member of said Association shall be indemnified by the Association against all cost, legal fees, expenses and liabilities reasonably incurred by him or her in connection with/or resulting from any action suit or proceeding to which he or she may be made a party by reason of his or her being or having been an Executive Committee Member, except in relation to matter which have been occasioned by the willful misconduct or dishonesty of such Executive Committee member. The foregoing right of indemnification shall cover amounts paid in settlement of any such action, suit or proceeding when such settlement appears to be in the interest of the Association. The foregoing rights shall be in addition to any other rights of which such Board member may be entitled to as a member of law.

Section 2.

It is a condition of membership in this Association that members agree to work within the organization of the Pinto Horse Association of Illinois, Inc. to resolve disputes relating to the operation of the Association. In the event a member or former member of the Association resorts to legal action against the Association, Executive Committee, the parties pursuing the action shall post a bond sufficient to pay all the attorney's fees, cost and expense of the action, and shall pay said legal cost and expenses to the Association unless a Court Order in the Judgment and Decree of the case relieves the party of the obligation. The obligation to pay attorney's fees, cost and expenses, include those attorney's fees, costs and expenses of Executive Committee Member of the Association named in the suit pursuant to the indemnification provision in Section 1 of Article VIII.

Article IX Pecuniary Interest and Dissolution

Section 1.

Pecuniary interest prohibited. No member shall, by virtue of such membership or otherwise, have any interest in the property or other assets of the Association, except upon dissolution of the Association. Upon dissolution of the Association, the Executive Committee shall, after paying or making provisions for the payment of all the liabilities of the Association, if any, dispose of all the assets of the Associations as set forth herein, in such manner, or to such other organization(s), including the National Association, organized and operated for the same or similar purposes and which shall qualify as a tax exempt organization under the laws of the United States of America and the State of Illinois.

Article X - Discipline

Section 1.

The Association, through its Executive Committee, may impose such fines or penalties upon any member who violates its rules, regulations, or By-Laws. The Executive Committee shall use the Pinto National Rule Book as a guide, but all disciplinary actions are at the sole discretion of the Executive Committee. A member may be suspended for a period or expelled for violation of any of the By-Laws, regulations, or rules of the Association, or for conduct prejudicial to the best interest of the Association or the Pinto Horse. Suspension or expulsion shall be by a two-thirds (2/3) vote of the membership of The Executive Committee, provided that a statement or the charges shall have been mailed by registered mail to the member under charges at his last recorded address at least fifteen (15) days before final action is taken thereon. Such statement shall be accompanied by a notice of the time, when, and place where The Executive Committee is to take action on the matter. The member shall be given an opportunity to present a defense at the time and place mentioned in such notice.

Article XI. – Amendments

Section 1.

Any proposed amendments to this Constitution may be submitted in writing at any regular meeting of the organization. Such proposed amendments must be signed by three active members of the organization, in good standing. Before being submitted to the meeting it will be read to the meeting by the Secretary. After such notice it will be read and discussed, at least at one more meeting, and then it may be voted upon and will become part of the Constitution only if approved by two-thirds of the members present and voting at said meeting. All members will be notified by the Newsletter Editor in the newsletter of the date of the voting to change the Constitution.

BY-LAWS

The Constitution lays down the principles of the organization By-Laws concern chiefly the method of procedure rather than the basic principles. These By-Laws are more easily amended need not in any way effect the aim and purpose of this organization

Article BL. I. Membership

Section 1. Family membership consists up to two adults, each having voting rights and the privileges of the membership, and to include all unmarried children 18 years and under. Each child will have the privileges of the Association , without voting rights.

Section 2. Individual Membership includes any individual 19 & over, entitled to one vote and the privileges of the Association.

Section 3. Youth Membership is offered to any youth 18 and under whose parent(s) or guardian is/are not a member. The youth will have the privileges of the Association, without voting rights.

Section 4. The membership is considered to be a period from January 1 through December 31 of a calendar year.

Section 5. Any member in good standing, may file charges against any other member for conduct likely, in his opinion, to endanger the welfare or character of this organization. The charge, must be in writing, and the accused must be given thirty days time in which to prepare and present his defense. After all matters are considered, a two-thirds vote of the membership present and voting will suffice to expel a proven guilty member.

Article BL II. Dues

Section 1. Annual dues will be set by the Executive Committee

Section 2. Members will be notified by newsletter or Email during January that the annual dues are payable. Should his dues remain unpaid after the date of February 28, he will cease to be a. member of the organization.

Section 3. In order for a member, who has been dropped from the active membership roll for any reason, (except delinquent dues), to become reinstated , member must submit to the Executive Committee in writing a request to be reinstated as a member. Membership privileges may be returned to the individual upon a yes vote of the Board along with proper membership fees.

Section 4. All members will be notified by the newsletter editor by mail, or Email of the time and place of a meeting at least one week or more prior to said meeting, except special meetings when especially provided for. Email is preferred. Meeting information will also be posted on our website.

Section 5. The interest of any member in the property or monies of the organization ceases with the termination of his membership.

Article BL III Duties of the Officers

Section 1. *The President* will preside at all meetings of the Board and the membership. He or she will exercise general supervision and management over all the affairs of the organization and will serve as an ex-officio member on all standing committees. The President may vote only to break a tie, with the exception of the nominating Committee. The President will complete and send the charter renewal after November 1 and before December 31 to the National office, of each year.

Section 2. *The Vice-President* will preside in the absence of the President. He or she will present a Report of Show Expenditures and Income to the membership at the November meeting. This report will include data from the fiscal year starting from January of the present year to the present time. He or she will be Chairperson of the Finance Committee and insure accurate submission of this report to the general membership.

Section 3. *The Secretary* will keep and maintain the minutes of all meetings of the Association , Standing committees, Executive Committee, and the Board of Directors. These minutes will be an accurate and official record of all business transacted. The Secretary will be custodians of all Association records including monthly financial reports of the Treasurer. He or she will prepare all correspondence, reports and routine business records of and for the Association.

Section 4. *The Treasurer* will receive all Associations funds, keep them in a bank or depository. The Treasurer will keep a faithful record of all receipts and expenditures and disperse the Associations funds with a check. The Treasurer must exhibit and file vouchers for all disbursements. The Treasurer will be a member of the Finance Committee and will be caused to provide the information needed to prepare the annual financial statement. The Treasurer will submit an itemized report of expenditures and intake at each meeting for the records of the membership.

Section 5. *The Vice-President and the Treasurer* must be bonded, if they are not bondable, their position will be forfeited, and will be replaced by a majority vote of the membership. The amount of the bonding required should cover

the loss of the highest bank balance of the previous year.

Article BL IV. Duties of the Board of Directors

The Board shall have the power and authority to make, amend, repeal, and enforce such rules and regulations not contrary to the law or the Certificate of Incorporation. The Board shall have the power and authority to manage the activities of the Association, the admission, classification, qualification, suspension, and expulsion of members and officers. The Board shall have the power and authority to regulate and govern the procedure of such suspension and expulsion. The collection of dues and fees, the expenditure of money, the auditing of books and records, the awarding of championships, the conducting of shows, contests, exhibitions, social functions, royalty, and other details relating to the general purposes of the Association. The Executive Committee will approve the Annual Budget submitted by the Finance Committee.

Article BL V Committees

Committees will be appointed and charged with responsibilities by the President.

Article BL VI. Standing Committees

There will be eight Standing Committees, The Chairperson of which will be appointed by the President.

Section 1. Nomination Committee. This committee will consist of a Chairperson appointed by the President in July and at least one other member chosen by the Nomination Chairperson. The committee will meet at the call of the Chairperson and will constantly be on the alert for potential material within the membership. The nominating committee will submit to the newsletter editor the slate of officers to be published in the September or October issues of the newsletter. At the November meeting, the committee will submit a slate of candidates with at least two qualified nominations for each office including the Board. The presentation of the slate does not preclude nominations from the floor.

Section 2. Show Committee. The committee will consist of a Chairperson appointed by the President and at least four members appointed by the chairperson. The committee will meet at the discretion of the Chairperson to prepare a recommended program for the shows sponsored and present a said program to the general membership at a regular meeting for membership approval with a general vote. It is the responsibility in all cases to provide the most economical means of promoting the event, in order to insure against grave financial losses. The responsibilities will include:

1. Set dates and secure locations for shows. Try not to conflict with other area shows and/or World Shows. Show approvals are due at the National Office by December 31. Show approvals can be signed only by the club President or the Sector Director.
2. Determine the number of the judges to be hired for the show date. The same judges can not be used two years in a row.
3. Establish who will be show manager for each show and provide him/her with a copy of these guidelines.
4. Be available to assist in any fashion necessary to help the show managers fulfill their obligations.
5. Establish a dollar figure for the hiring of judges for each show. Finalize judges contracts.
6. Purchase and maintain a supply of ribbons for awards at all shows.
7. Provide show bills for each show.
8. Coordinate Show Secretary and Pointkeeper,
9. Be sure necessary equipment is available. The following is a list of equipment necessary for each show. Barrels, poles, flour for keyhole, buckets and flags, pylons for western riding, trail items-minimum of 6.
10. Provide the Publicity Chair with patterns prior to the shows.
11. Arrange for stalls. Make sure a veterinarian and farrier is close at hand the day of the show. Be sure there is a means of contacting emergency help in case of accidents.
12. Be sure to have a current PtHA RULE BOOK at the show.
13. Obtain a good announcer and ring steward. The ring steward will be paid \$150 per day.
14. Coordinate with Royalty for the presentation of ribbons and trophies at each show.
15. Submit to National the placing totals in timely manner.

Section 3. Publicity Committee. The committee will consist of a Chairperson appointed by the President and at least one member chosen by the Chairperson. The committee will meet at the call of the Chairperson. The committee will plan and execute a program for activity promoting membership. Such programs should include, but not limited to, the

establishment of appropriate exhibits at fairs, horse shows, and other related activities promoting membership. The responsibilities of the Publicity Committee will include:

1. Promotion of PtHA of Illinois through public relations, planned events, marketing, and literature.
2. Year End Banquet
 - a. Develop and present to the Executive Committee a proposal including suggestions for the location, menu and cost of meals for the Awards Banquet.
 - b. Make all the arrangements for the banquet.
 - c. Prepare the banquet announcement and reservation form and give it to the Newsletter Editor for publication in the Newsletter at least a month prior to the banquet date.
 - d. Prepare a written report for the board indicating the number of meals; adult, and youth, and the number of people that attended the banquet.
3. Directory
 - a. The directory is an annual publication that is produced by the Publicity Committee. The purpose of the Directory is to promote the club and its members and vendors on a state and national level. The directory is meant to be self-supporting and not be a burden to the club's treasury.

Section 4. Finance Committee. This committee will consist of a Chairperson who will be the Vice President of this organization and three members appointed by the Chairperson, one of which will be the Treasurer of this organization. The finance committee will prepare a report of expenditures and intake for the previous fiscal year for presentation to the general membership at the annual meeting. The finance committee will cause to be held each year, at least two months prior to the annual meeting, a comprehensive audit and inventory of all financial records and assets of this organization

Section 5. Legislative Committee. This committee will consist of a Chairperson appointed by the President and at least one other person selected by the Chairperson. The committee will meet at the call of the Chairperson to review the constitution and make recommendations for changes to the general membership for approval or rejection.

Section 6. Points and Awards Committee. This committee will consist of a Chairperson who will be appointed by the President and at least two other members selected by the Chairperson. The committee will be governed by the policies established by the Association. This committee will track and tabulate points for high point at PtHA of Illinois sponsored shows and track points for year end awards. The responsibilities of the Points and Awards Committee will include:

1. Develop and present to the Executive Committee for approval a proposal including suggestions for the type and price of awards.
2. Prepare a written report to the Executive Committee showing expenditures.
3. Make an attempt to obtain donated awards in addition to the awards that will be purchased by the association.
4. Have awards and certificates at the Awards Banquet for presentation. Present these awards.
5. Members with outstanding accounts will not be eligible for Year End Awards.
6. Proposed state point system to be approved by the membership.

Section 7. Youth Committee. This committee will consist of a Chairperson appointed by the President and at least one other person selected by the Chairperson. This committee will survey the needs of the youth in our membership and promote active participation on their part. The responsibilities include:

1. Plan and encourage all youth to participate in youth charter activities, i.e. sponsoring PtHA shows, auctions, raffles, judging clinics etc.
2. Assist managing regular meetings during the show season. Assist with election of youth officers at the general meeting held in November.
3. Plan fundraising activities and what the money will be used for.

Section 8. Royalty Committee. This committee will consist of a Chairperson appointed by the President. The committee will seek and encourage entrants for the Queen, Princess and Sweetheart contestants. Royalty will be crowned at the Annual Awards Banquet. Responsibilities include:

1. Oversee the royalty at each show, i.e. presentations of queens and handing out of ribbons and trophies.
2. Plan and promote the crowning of the royalty at the Awards Banquet.
3. See that request for royalty applications are posted in the club newsletter.

Article BL VII. Meetings

Section 1. The Executive Committee and General Membership will meet at least two times a year. Meetings will be open to General Membership without voting privileges.

Section 2. The annual meeting will be held in the month of November of each year. The annual meeting will be the meeting for hearing the annual reports from all the officers and the committees and for the election of officers.

Section 3. The January meeting will consist of the awarding of the High Point Awards, new officers to be introduced to the general membership, they will also take their oaths of office and be installed to the new positions.

Section 4. Special meetings may be called by the Associations President of the Board at such times as thought advisable. Such special meetings may not supersede regular meetings except when especially provided for.

Article BL VIII. Newsletter Editor

The newsletter editor will submit a bi-monthly newsletter, consisting of the minutes of the previous meeting and all the items of interest and advertising as provided for by the rights of the membership. Notify each member of regular meetings, special meetings, and show and social activities. To publish semiannually a list of names, addresses, and phone numbers of the entire memberships. Receipts of expenditures for the news letter will be submitted to the treasurer for approval and payment. The newsletter could be included in a publication, or could be emailed.

Article BL IX. Quorum

A quorum will be defined by this Association as those present at the meeting.

Article BL. X. Order of Business

Order of business at all meetings of this organization will be a follows.

1. Meeting called to order.
2. Roll Call. Executive Committee, Officers & Board of Directors.
3. Reading of the minutes of previous meeting and approval.
4. Reading of the Treasurer's report.
5. Committee reports.
6. Sector Director Report.
7. Unfinished business.
8. Election of Officers (November meeting).
9. Installation of new Officers (January meeting).
10. New Business.
11. Programs (optional).
12. Adjournment.

Article BL. XI. Rules of Order

In the event that any part of this constitution should conflict with the Rules and Regulations of the Pinto Horse Association of America Inc. the current PtHA Rules and Regulation will prevail. This organization will govern its procedures by the current edition of the Roberts Rule of Order.

Article BL. XII. Amendment

Section 1. Constitution and By Law Changes or Amendments.

Any amendments to these By-Laws may be proposed at any regular meeting All Constitution or By Law proposed changes must be mailed to the Executive Committee thirty (30) days in advance of any meeting. At this meeting the changes will be voted on by the Executive Committee and approved by a majority of the Executive Committee members present before the changes are distributed to the general membership. These changes will also be posted on line for a minimum period of (30) days for general membership review. At the following meeting the proposed changes can be voted on with the general membership. If approved by a two-thirds vote of all attending general members, Constitution or By Law changes will be incorporated into the Existing Constitution and By Laws or supersede existing Constitution and

By Laws.

SIGNED:

PRESIDENT: _____

VICE PRESIDENT: _____

SECRETARY: _____

TREASURER: _____

DATE: _____

